KERALA BOOKS AND PUBLICATIONS SOCIETY
(An undertaking of the Government of Kerala)
Kakkanad P.O. Kochi-682 030, Kerala

GST no. 32AAATK2642L1ZR

No. P2-3485/2026/ 4254 Dated: 07.11.2026

QUOTATION NOTICE.

Sealed quotations are invited for the following stores/ spares/ Equipment:

Sl.No.	Brief Description/specification of the item	Quantity
1.	Self Sealing Polythene Pouches Size 12" x 26" **(Sample 2 Nos should be supplied along with the offer)**	29,242 Nos.

Terms and Conditions

1. The **envelopes sealed in four sides and middle by using lacquer seal** containing the quotation **bearing the superscription** Quotation for"Self Sealing Polythene pouches" due on **16.11.2026**" should reach The Managing Director, Kerala Books and Publications Society, Kakkanad P.O., Kochi -30
2. The rate should be quoted inclusive of all. (tax, forwarding/packing charges and any other charges included in the offer should be specified)
3. **Payment will be made only after the satisfactory receipt of the item in good condition.**
4. Intending tenderers may submit the quotation on their own letter heads.
5. The parties are requested to specify their GST no. PAN no. and HSN code of the item.
6. The offer should be valid for 6 months.
7. Last date for the receipt of quotations is at **5.00 pm on 16.11.2026**. Late quotations will not be accepted. The quotation will be opened at **10.30 am on 17.11.2026** in the presence of such of the tenderers or their authorized representatives who may be present at that time.
8. All the rights to accept or reject whole or part of the quotation without assigning any reason thereof is reserved by KBPS. The decision of KBPS will be final and binding on the tenderer.
10. Parties/contractors who have defaulted in executing any purchase order/contract with KBPS or whose purchase order/contract were terminated by KBPS are not eligible to participate in this quotation.
11. The quotations without declaration which are duly filled, signed and sealed will be summarily rejected.
12. **No further time will be given for submitting the stamp paper and other related documents /samples after the closing time of tender**
13. The near relatives of employees of KBPS are not eligible to participate in the quotation. The relationship for the purpose will be as specified in Annexure 21 of Stores Purchase Manual of Kerala (extract given as Annexure A). **In addition to this, mother's sister's son/daughter shall also be deemed to be a relative. The duly filled and signed declaration (annexure B) should be enclosed with the offer without which the offer will not be considered.**

M.D.Office: 0484-2422243 M.P.A.,C.F.A. 0484-2422245

13. All rules and regulations of the quotations/bid shall be in accordance with the Stores Purchase Manual of the Government of Kerala

14 Details of the requirement and the conditions governing the supply can be obtained free on requisite from the office of the Managing Director, Kerala Books and Publications Society, Kakkanad, Kochi 30

Manager
(Personnel & Administration)

To Vendors as per list
Cc to IT section for publishing in web site / General Stores/Notice Board

Annexure A

EXTRACT FROM THE STORES PURCHASE MANUAL OF KERALA

Meaning of "Relative"

A person shall be deemed to be a relative of another if, and only if,

a) they are members of Hindu undivided family or;

b) they are husband and wife; or

c) the one is related to the other in the manner indicated in Schedule 1-A

Schedule 1 A List of Relatives

1) Father
2) Mother (including step-mother)
3) Son (including step-son)
4) Son's wife
5) Daughter (including step-daughter)
6) Father's father
7) Father's mother
8) Mother's mother
9) Mother's father
10) Son's son
11) Son's son's wife
12) Son's daughter
13) Son's daughter's husband
14) Daughter's husband
15) Daughter's son
16) Daughter's son's wife
17) Daughter's daughter
18) Daughter's daughter's husband
19) Brother (including step-brother)
20) Brother's wife
21) Sister (including step-sister)
22) Sister's husband
23) Husband's father
24) Husband's mother
25) Husband's sister
26) Wife's father
27) Wife's mother
28) Wife's brother
29) Wife's sister
30) Wife's sister's husband
31) Father's brother
32) Father's sister
33) Mother's brother
34) Mother's sister
35) Father's sister's husband
36) Father's brother's wife
37) Mother's brother's wife
38) Mother's sister's husband
39) Brother's son
40) Brother's son's wife
41) Brother's daughter
42) Sister's son
43) Sister's daughter
44) Father's brother's son
45) Father's brother's daughter
46) Father's sister's son
47) Father's sister's daughter
48) Mother's brother's son
49) Mother's brother's daughter

Annexure B

DECLARATION

FOR NO NEAR RELATIVE (S) OF THE CONTRACTOR WORKING IN KBPS

I.....S/O Sri.....

Hereby certify that none of my relative(s) as defined in the tender notice are employed in KBPS as per detail given below. In case at any stage, it is found that the information given by me is false/incorrect, Managing Director, KBPS shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Signature of the tenderer/ Party with seal

The relationship for the purpose of rule will be as specified in the Stores Purchase Manual of Kerala

In case of proprietorship firm, certificate will be given by the proprietor, and in case of Partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.

Signature of tenderer/Party/Authorized Signatory

Place:
Date: Name of the Tenderer
Seal of the Tenderer